

PRINTING SERVICES PRICE LIST

Natalie Fox
 Printing Services Coordinator
 Phone 508-831-5842

PRINTING CHARGES

Black & White Printing			
	8.5 x 11"	11 x 17"	Additional charges:
Single sided	\$0.05	\$0.08	On cardstock add \$0.03
Double sided	\$0.09	\$0.12	On colored paper add \$0.01
Transparency	\$1.00	\$2.00	

Color Printing			
	8.5 x 11"	11 x 17" or 12 x 18"	13 x 19"
Single sided	\$0.30	\$0.60	\$0.70
Double sided	\$0.60	\$1.20	\$1.20

The above prices include text, cover weighted prices AND bleeds

NCR printing (aka carbon copy printing)			
	8.5 x 11"	11 x 17"	
2-Part	\$0.14 set	\$0.26 / set	Add these prices to the Black & White printing prices.
3-Part	\$0.23 / set	\$0.43 / set	
4-Part	\$0.31 /set	\$0.60 / set	

*NOTE: The quoted prices are contingent upon the number of copies printed with the opportunity for volume discounts.

SUPPLIES

PAPER				
Color	Size	Type	Ream(500)	Case
White	8.5x11	20#	\$2.60	\$26.52
White/Photo	8.5x11	28#	\$12.00	
White	8.5x14	20#	\$9.15	
White	11x17	20#	\$13.00	
White	11x17	24#	\$16.00	
White/Photo	11x17	28#	\$22.70	
Colored	8.5x11	20#	\$7.60	
Colored	11x17	20#	\$15.50	
White	8.5x11	110 Index	\$9.25/250	
Colored	8.5x11	110 Index	\$9.70/250	
White	11x17	110 Index	\$18.50/250	
Bright White	8.5x11	24# Strathmore	\$22.00	

LABELS	
WPI Mailing Labels (6 Up)	\$0.60/sheet
WPI Mailing Labels (8 Up)	\$0.75/sheet
13" x 19" Sticker Sheets	
Glossy & Matted finish sticky backs = \$0.35 each plus the cost of Color or B&W printing.	

BUSINESS CARDS	
1/2 Box (250 cards)	\$44.50
1 Box (500 cards)	\$64.50

Other	
Clear Plastic Covers	Punched \$18.00 per 100 - Not Punched \$17.00 per 100
Phone Message Pads	\$0.30 each
WPI Red Folders	Inquire
CD or DVD Holders	\$0.50 each
Maroon/Black Leather back 11.5" x 17" = 0.67 per sheet	

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FINISHING

Stapling

\$0.02 per Staple

Booklet Maker

\$0.11 each

Plus \$0.02 for each Staple

Laminating

8.5 x 11 \$1.50

11 x 17 \$2.50

12 x 18 \$3.25

13 x 19 \$4.00

2' x 3' \$12.50

Tabs

\$0.02 per tab (\$10.00 minimum)

Folding By Hand

\$7.00 minimum up to 100 sheets

\$1.20 per 100 sheets thereafter

\$20.00 per hour

Stuffing/Collating by Hand

\$8.00 minimum up to 100 sets of 5 pieces

\$1.20 per 100 thereafter

\$25.00 per hour

Spiral or Tape Bind**

1 to 100 pages \$1.50

101 to 200 pages \$2.50

201 + pages \$3.50

Add \$0.20 for Clear Cover

Add \$0.40 for Black or Maroon Cover

**White cardstock back included.

Cutting

\$0.50 per Cut (\$6.00 minimum)

Hole Punch (drill)

\$5.00 minimum

Scoring/Perforate

\$25.00 minimum

Folding By Machine

\$6.00 minimum per 100 sheets

\$0.70 per 100 thereafter

Padding

\$3.00 per 500 sheets

Mailing Addresses for USPS

\$0.03 per piece

Numbering

\$25.00 minimum

\$0.12 Each 8.5" x 11" for Text

Raffle Tickets with Stapling

\$25.00 minimum

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Envelopes are 24# weight unless otherwise specified

size	Ink	envelope color	Amount
#10 & #9	2 Color	White	500 = \$47.00 1000 = \$94.00
#10 & #9	B&W	White	500 = \$24.50 1000 = \$49.00
#10 Window	2 Color	White	500 = \$52.00 1000 = \$99.00
#10 Window	B&W	White	500 = \$27.00 1000 = \$74.00
Additional \$25.00 per 1000 for double sided printing			

#10	B&W	GREEN	500 = \$32.50 1000 = \$65.00
Blank Green #10 Box of 500 = \$19.50			

6" x 9"	B&W	White	500 = \$47.00 1000 = \$84.00
6" x 9"	2 Color	White	500 = \$82.00 1000 = \$144.00
Blank 6 x 9 Box of 500 = \$17.00			

6.5" x 9.5"	B&W	White	500 = \$51.00 1000 = \$92.00
6.5" x 9.5"	2 Color	White	500 = \$102.00 1000 = \$152.00
Blank 6.5" x 9.5" Box of 500 = \$23.70			

9" x 12"	B&W	White	500 = \$56.00 1000 = \$102.00
9" x 12"	2 Color	White	500 = \$106.00 1000 = \$162.00
Blank 9" x 12" Box of 500 = \$59.00			

10" x 13"	B&W	White	500 = \$66.00
10" x 13"	2 Color	White	500 = \$116.00

Department 2 Color Letterhead & Envelopes		
Letterhead	500 = \$46.00 1000 = \$92.00	Price is for up to 5,000.
#10 Mohawk Via	500 = \$73.00 1000 = \$146.00	After 5,000 \$41.00 per 500

Blank Announcement Envelopes

Cougar envelopes come in white.		
A7 1000 count	60# \$69.00	70# \$73.95
A6 1000 count	60# \$57.00	70# \$70.30
A2 1000 count	60# \$50.50	70# \$60.50
Mohawk envelopes come in white or soft white.		
A7 1000 count	\$171.35	
A6 1000 count	\$141.95	
A2 1000 count	\$124.85	

Printed Announcement Envelopes

All Black Ink Prices		
70# Cougar white		
A7	1000 \$109.00 500 \$71.00 250 \$49.00	
A6	1000 \$105.30 500 \$65.00 250 \$46.50	
A2	1000 \$95.50 500 \$62.00 250 \$45.00	
70# Mohawk white or soft white		
A7	1000 \$206.35 500 \$120.70 250 \$77.85	
A6	1000 \$176.95 500 \$106.00 250 \$70.50	
A2	1000 \$159.85 500 \$97.50 250 \$66.25	

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